

HOW TO SET UP YOUR INTERACTIVE NOTEBOOK

1. Using a permanent marker, NEATLY print your first and last name, the period of the class, the name of the class (Language Arts-8), and my name, Mrs. Morrison, somewhere on the front cover.
2. USING PENCIL ONLY...Number each page in your notebook consecutively from 1-200 with a small number in the upper right hand corner for each right side page, and in the upper left hand corner for each left side page. The very first page of your notebook is page 1. The back of page 1 is page 2 and so on. Turn each page and write the numbers one at a time so you don't make any mistakes. (Check your work when finished! Missing page numbers will have negative consequences later on!)
3. Page 1 is the Title Page. It contains:
 - a. Your first and last name
 - b. Name of class
 - c. Period of class
 - d. Mrs. Morrison
4. You will glue in "Mrs. Morrison's Classroom Procedures and Expectations" on page 2. Glue paper in flat (fold only if needed) so that it fits without hanging out of the notebook.
5. On pages 3-9 write Table of Contents ON THE LINE in the top margin.
6. Finally, down the left hand side of the page, start numbering on the first line of the first Table of Contents page (Page 3). Number each line with continuous numbers until you reach 200. Each new page of the Table of Contents will pick up where the previous page left off. In other words, do not start over at number 1 on each page.
7. Stop numbering when you get to the bottom of page 9 no matter what!
8. If you have a wide rule notebook, you will not reach 200 before you run out of lines. Please see me and I will explain how to remedy this situation.
9. My own notebook will be kept just like yours. If you are absent, come in before or after school to see mine, or borrow a friend's notebook to catch up. Make sure you get the missing handouts that you need and do the missing work.
10. Notebooks will be checked periodically for completeness, organization, quality of work, and visual appeal. All class notes and notebook assignments should be included, even for the days when you were absent.